



RECEIVED

**Wednesday, February 15, 2017  
Tri-Board / Select Board Meeting Agenda**

2017 FEB -8 P 2: 24

**This meeting is a Tri- Board Meeting, which is made up of the Select Board, the Finance Committee, and the School Committee.**

**Hadley Town Hall - Room 203 6:00 pm**

FINANCIAL OFFICE  
HADLEY, MA 01035

**1. Call to Order**

---

**Subject** 1.1 Call to Order  
**Meeting** Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda  
**Category** 1. Call to Order  
**Access** Public  
**Type** Action, Procedural

The Hadley Select Board, School Committee, and Finance Committee will convene a meeting on Wednesday, February 15, 2017 at 6:00 p.m. in Rom 203, Town Hall, 100 Middle Street, Hadley, MA 01035.

ON-LINE AGENDA

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you follow the progress of the meeting.

**2. Tri-Board**

---

**Subject** 2.1 FY 18 Budget & Dept. of Revenue Report: Financial Management Structure  
**Meeting** Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda  
**Category** 2. Tri-Board  
**Access** Public  
**Type** Action

The Select Board, Finance Committee, and the School Committee will meet jointly at 6:00 p.m., Town Hall, 100 Middle Street, Hadley, MA 01035 to discuss the FY 2018 proposed budget and the Massachusetts Department of Revenue's report on Hadley's financial management structure.

[http://www.hadleyma.org/pages/HadleyMA\\_Admin/FY2018%20Budget.pdf](http://www.hadleyma.org/pages/HadleyMA_Admin/FY2018%20Budget.pdf)

<http://www.mass.gov/dor/docs/dls/mdmstuf/technical-assistance/finmgtrv/hadleyccc012017.pdf>

Also to be discussed are:

Finance Committe composition update,  
Initial review of Town Administrator's FY 2018 budget proposal,  
Identification of areas of interest and needs that are not included in the budget proposal, and  
Establishment of a schedule to review department budget requests.

**3. Consent Agenda**

---

**Subject**            **3.1 Consent Agenda**

Meeting            Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category            3. Consent Agenda

Access              Public

Type                Action

Minutes	February 1, 2017
Warrants	AP1733
Police Appointments (Part time)	Meghan Cahill - Dispatch; Joel Kupeyan and Daniel Phillips - Special Police Officers
Hadley Public Schools	Indirect Cost Agreement
61A Request Right of First Refusal and Waiving of 120 day requirement	Donald R. Dion, Map 5C/ Parcel 36

In accordance with Massachusetts 603 CMR 10.04, a municipality that operates its own school district may report expenditures on the End of Year Financial Report when there is a cost to the Town. The agreement presented here was recommended by the auditors, developed by the Financial Management Team, and approved by the School Committee at their January 30, 2017 meeting.

The Police Department recommends the appointment of a part-time dispatcher and two special police officers.

The Dion Family is taking land out of Chapter 61A and requests that the Town not exercise its right of first refusal and further that the select Board waive the 120 day waiting period in which to exercise their right of first refusal.

File Attachments <a href="#">Indirect Cost Agreement.pdf (684 KB)</a>
--

#### **4. Public Comments: 7:00 - 7:15 pm**

---

**Subject**            **4.1 Public Comments**

Meeting            Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category            4. Public Comments: 7:00 - 7:15 pm

Access              Public

Type                Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

#### **5. Town Administrator Report**

---

**Subject**            **5.1 Town Administrator Report**

Meeting            Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category            5. Town Administrator Report

Access Public

Type Action

The Town Administrator will report on special projects, departmental functions, and community events.

## 6. Appointments

---

**Subject** 6.1 7:15 pm Marlo Warner -- New Bay Road Bridge Design

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 6. Appointments

Access Public

Type Action, Information

Marlo Warner, DPW Director, will present information about the design and layout of the new Bay Road Bridge Project.

1. 1 or 2 walkways on the new bridge (we all concurred 1 walk where existing is, but we need to put in writing to Mass Dot that is what the Board prefers also)
2. 12" water main hung from new structure
3. Added street light or two?
4. Additional new bridge thoughts on design and specifications.

- Mass Dot will be sending me a template for the sidewalk letter/decision.

## 7. Old Business

---

**Subject** 7.1 Fire Substation and Senior Center RFQ finalists

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action, Discussion

The Fire Substation Building Committee and the Senior Center Building Committee, with advice from the Owners Project Manager, are scheduled to present the 3 top-ranked finalists for the design of the new senior center. The price for the designer is to be negotiated.

The February 9th snow storm may delay the finalist interviews, so this item may be deferred to the next Select Board meeting.

The Select Board are asked to accept the list as presented and to authorize negotiations over prices. The final decision will be made by the Select Board.

**Subject** 7.2 Town Report

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action

The Select Board has received a request by a resident to add Adoph (Duff) Pipczynski to the dedication of the Annual Report.

**Subject** 7.3 Capital Project Request

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public  
Type Discussion

At the February 1, 2017 Select Board meeting, Rep. John Scibak offered to present a capital project for possible funding through the State budget. The Select Board are asked to identify a project from the 5-year capital plan.

File Attachments  
[Capital Plan FY 2016 to FY 2021.xls \(1,319 KB\)](#)

**Subject 7.4 Dissolve the North Hadley Village Ad-hoc Committee**

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action (Consent)

At the February 1, 2017, the Select Board appointed the North Hadley Fire Substation Building Committee, and further agreed to dissolve the North Hadley Village Ad-hoc Committee at their next meeting. The Select Board are asked to take a vote to dissolve the ad-hoc committee.

**Subject 7.5 Annual Town Meeting Warrant -- Vote to Close**

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action

The Select Board are asked to close the warrant for the Annual Town Meeting. An updated draft warrant will be presented and taken under advisement.

Presented here is the draft warrant presented in December 2016.

Annual Town Meeting is scheduled to be held on May 4, 2017.

File Attachments  
[ATM Warrant DRAFT 122316.doc \(117 KB\)](#)

**Subject 7.6 Route 9 Projects**

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action

The Select Board are asked to review the information associated with the Mill Valley Road and Route 9 Intersection.

The Select Board are asked to discuss and vote on replacing the "No Turn On Red" signs at the Route 9 and Route 47 intersection.

**Subject 7.7 Senior Center RFS's For Geotech and Phase 1**

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Discussion, Information

The Select Board will review the RFS's Geotech and RFS for Phase 1 for the Senior Center building project.

File Attachments

[Hadley Senior Center - RFS Geotech.pdf \(652 KB\)](#)

[Hadley Senior Center - RFS Phase I ESA.PDF \(658 KB\)](#)

**Subject 7.8 Fire Substation RFS's For Geotech and Phase 1**

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Discussion, Information

The Select Board will review the Fire Substation RFS's for Geotech and Phase 1 for the new fire substation building project.

File Attachments

[Hadley Fire Substation - RFS Geotech.pdf \(473 KB\)](#)

[Hadley Fire Substation - RFS Phase I ESA.PDF \(424 KB\)](#)

## 8. New Business

---

**Subject 8.1 Water Abatement - 17 Kennedy Drive**

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 8. New Business

Access Public

Type Action

The owners of 17 Kennedy Drive are requesting a water abatement.

Executive File Attachments

[Excerpt from email from Sharon Gifford on February 3.docx \(20 KB\)](#)

[17 Kennedy Water Abatement.pdf \(387 KB\)](#)

**Subject 8.2 Sewer Abatement - 227 Russell St.**

Meeting Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda

Category 8. New Business

Access Public

Type Action

The Collector's Office is requesting an abatement in the amount \$4596.15 for sewer due to an error in the billing software for 227 Russell St.

Executive File Attachments

[Sewer Abatement -227 Russell St..pdf \(707 KB\)](#)

**Subject**            **8.3 Sewer Abatement - 18 North Lane**  
Meeting            Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda  
Category           8. New Business  
Access             Public  
Type                Action

The Collector's Office is requesting a partial sewer abatement in the amount of \$73.74.

**9. Other**

---

**10. Announcements**

---

**11. Executive Session**

---

**12. Adjournment**

---

**Subject**            **12.1 Adjournment**  
Meeting            Feb 15, 2017 - Tri-Board / Select Board Meeting Agenda  
Category           12. Adjournment  
Access             Public  
Type                Action  
Recommended  
Action            Motion to adjourn